

LOUIS C. McCONAUGHY FUND

2012-2013 INSTRUCTIONS FOR INDIVIDUAL APPLICANTS

Please read these instructions carefully.

- **FIRST-TIME APPLICANTS**

If you are a first-time applicant to the Louis C. McConaughy Fund, please complete an application form (use only the form for the current year) and submit it along with all required supporting documents to Trinity Episcopal Church no later than Tuesday, 1 May 2012. Please note, all application materials, including supporting documents, must be received by Trinity Church by the application deadline; late or incomplete applications will not be considered.

First-time applicants are asked to submit the following supporting documents with their application:

- a copy (photocopy is acceptable) of your 2012-2013 FAFSA (Free Application for Federal Student Aid);
- a copy of the results from your ACT and/or SAT examinations (photocopies are acceptable);
- an official copy of your complete high school transcript (official copies are sent directly from the registrar of your school or are delivered in an envelope sealed by the registrar; registrars may also submit transcripts electronically to <deanna@trinityks.org>);
- an official copy of your most recent college transcripts (if any), including any grades available from the most recent semester you were enrolled (official copies are sent directly from the registrar of your school or are delivered in an envelope sealed by the registrar; electronic submissions can be sent to <deanna@trinityks.org>);
- a one-page résumé that outlines your work history, involvement in artistic or athletic activities, community service, and honors or awards.

If you have any questions, please call Trinity Episcopal Church at (913) 367-3171.

- **REPEAT APPLICANTS**

If you have previously received a grant from the McConaughy Fund and would like to apply to receive an additional grant, we no longer require that you submit a complete application package. Repeat applicants need only send the following materials:

- a letter indicating your interest in being considered for an additional grant from the Fund;
- an official copy of your most recent college transcripts (if any), including any grades available from the most recent semester you were enrolled (official copies are sent directly from the registrar of your school or are delivered in an envelope sealed by the registrar; electronic submissions can be sent to <deanna@trinityks.org>).

If you have any questions, please call Trinity Episcopal Church at (913) 367-3171.

Responses to all applications will be mailed by Friday, 29 June 2012. The Trustees of the McConaughy Fund reserve the right to publicize information regarding grants awarded by the Fund, including the names of grant recipients and the amount of any grant they receive from the Fund.

TRINITY EPISCOPAL CHURCH
300 S FIFTH ST.
ATCHISON, KS 66002
(913) 367-3171
WWW.TRINITYKS.ORG